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SEC Change Board Meeting 84

22 November 2023, 10:00 – 10:30

Teleconference

SECCB_84_2211 – Draft Minutes

Attendees:

Category	Change Board Members
Change Board Chair	Ali Beard (AB)
Large Suppliers	David Rodger (DR)
	Emma Johnson (EJ)
	Kevin Clark (KC)
	Sharon Armitage (SA)
	Alex Hurcombe (AH)
	Emslie Law (EL)
Small Suppliers	Gareth Evans (GE)
	Christie Thomson (CThom)
	Daniel Davies (DD) (<i>alternate for Carolyn Burns</i>)
Network Parties	Jacqueline D'Angelo (JDA)
	Andy Clasper (AC)
Other SEC Parties	Mike Pyke (MP) (<i>alternate for Ian Lovatt</i>)
	Nick Winfield (NW)

Representing	Other Participants
Data Communications Company (DCC)	David Walsh (DW)
	Chris Thompson (CThomp)
Ofgem	Scott McPhillimy (SMcP)

Representing	Other Participants
SECAS	Rachel Black (RB) (<i>Meeting Secretariat</i>)
	Ben Giblin (BG)
	Kev Duddy (KD)
	Simon Grimwood (SG)
	Georgiana Severin (GS)

Apologies:

Representing	Other Participants
Consumers	Caroline Farquhar (CF)
Small Suppliers	Carolyn Burns (CB)
Network Parties	Rachael Prosser (RP)
Other SEC Parties	Ian Lovatt (IL)

1. Approval of Previous Meeting Minutes

The Meeting Secretary (RB) informed the Change Board that no comments had been received on the previous meeting minutes. The Change Board **APPROVED** the minutes as final.

2. Actions Outstanding

Action Reference	Action
71/01	The DCC to provide a view on the share of the MP162 costs each Supplier would be apportioned. The DCC (DW) advised that there is no further update since last month. Status: Open
83/01	The DCC to confirm if the MP223 reports are available to all SEC Parties. The DCC confirmed that the MP223 'WAN Coverage Reporting' reports are available to all SEC Parties. Status: Closed
83/02	SECAS to provide the Change Board with updates on modification progression SECAS provided the Change Board with updates on modification progression in this meeting and encouraged the members to provide SECAS with feedback. Status: Closed

3. Change Board Votes

MP251 'Transfer of Secret Key Material'

The Change Board was invited to perform the final vote on [MP251 'Transfer of Secret Key Material'](#).

No comments were received from the Change Board.

The Change Board agreed to proceed to vote. The voting outcome is shown below:

Party Category	Approve	Reject	Abstain	Conclusion
Large Suppliers	6	0	0	Approve
Small Suppliers	3	0	0	Approve
Network Parties	2	0	0	Approve
Other SEC Parties	2	0	0	Approve
Consumers	-	-	-	-
Overall conclusion:				Approve

The view of the Change Board is that MP251 will better facilitate SEC Objective (f)¹ for the reasons given by the Proposer in the Modification Report.

The Change Board:

- **AGREED** that this Modification Proposal should proceed to vote
- **APPROVED** the Modification Proposal under Self-Governance
- **PROVIDED** rationale for this decision against the General SEC Objectives

There will now be 10 Working Days for any SEC Party who wishes to refer the Change Board's decision to the Change Sub-Committee (CSC). This referral period will close at **5pm on Wednesday 6 December 2023**. If no referrals are received, the decision will be final.

4. Request for Impact Assessment

MP242 'Change to Operational Metrics to Measure on Success'

The Change Board was presented with the DCC Impact Assessment request for [MP242 'Change to Operational Metrics to Measure on Success'](#).

A member (AH) asked if historical reports will also be available, or will it only be reports from the current month. The DCC (DW) advised that this has not been discussed but will include it in the Impact Assessment. They agreed that previous reports should be made available. The Chair noted this and agreed that this is something people want made available.

The Change Board:

- **APPROVED** the DCC Impact Assessment request.

¹ Ensure the protection of Data and the security of Data and Systems in the operation of this Code.

5. SEC Modification Timetable

SECAS (BG) provided an update on the timetables for Modification Proposals, providing an updated Prioritisation Matrix and summaries of high and on hold modifications.

The Chair encouraged the Change Board members to contact SECAS if they have any feedback, or suggestions on other items they would like presented to them in future meetings.

The Change Board:

- **NOTED** the update

6. DCC Assessment

The Chair provided an update on the open DCC Assessments.

No comments were received from the Change Board.

The Change Board:

- **NOTED** the update

7. Modifications Improvement Project update

The Chair provided an update on the Modifications Improvement Project.

No comments were received from the Change Board.

The Change Board:

- **NOTED** the update

8. Any other business

There was no further business, and the Chair closed the meeting.

Next scheduled meeting date: 20 December 2023